



July 2017

Dear Parent/Carer

As you are aware, the safety and welfare of our pupils and staff is a key priority at Granville Sports College and was judged to be outstanding during our last Ofsted Inspection. As part of our safeguarding commitment, we are intending to conduct a school wide lockdown drill at some point during the week commencing 10th July. We will continue to practise safety drills throughout the year to help our staff and pupils know what to do in an emergency, such as a risk of air pollution or a dangerous dog being on the school site.

This training exercise should take a maximum of 15 minutes and you will be made aware by the school text messaging service that the drill has commenced and also when it has finished. In the training exercise no doors will be locked, but staff will discuss with pupils when the exercise is in place what would need to happen if this was a real event.

All staff at Granville have been trained in our Lockdown Policy and pupils have already been prepared for this through their House assembly with Mr Tilley so they will know what to do when the drill is initiated. During this time, all pupils have been told to remain calm and stay in their lessons, following instructions from the staff member.

We would appreciate your support in talking to your child and re-iterating to them that this is nothing to worry about and is little different to our fire drills which we practise each term. We would also appreciate your support in not contacting your child or the school whilst the drill is in operation unless it is an emergency.

Once the training exercise has taken place we will be evaluating the process and will welcome any feedback from pupils and parents.

If you would like to discuss this further, please contact Mr Tilley (Deputy Head Teacher).

Yours faithfully

Jo Kingswood
Head Teacher