



Granville Academy is part of the de Ferrers Trust. As a converter Academy, Granville Academy will continue to follow Derbyshire County Council's published admissions arrangements.

To find your normal area secondary school go to [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions) and enter your postcode. Parents/carers can choose the school which best meets their child's needs.

**The schools Published Admissions Number (PAN) for September 2019 will be 180.**

### Year 7 Admissions

If your child goes to a Derbyshire primary school, you will receive information through your child's school about how to apply for a Year 7 place. For assistance with applications and appeals please go to [www.derbyshire.gov.uk](http://www.derbyshire.gov.uk). Applications for the admission of students who live outside the county are considered on an equal basis. Parents should apply to their home LA who will send the details to Derbyshire LA after the closing date for that Authority area.

For children transferring to secondary school in September 2019 you can apply for their secondary school place by 31 October 2018:

- on line at [www.derbyshire.gov.uk/admissions](http://www.derbyshire.gov.uk/admissions)
- You can make a telephone application through Call Derbyshire tel: 01629 533190 from 11 September 2018. The call centre is open between 8am and 8pm, Monday to Friday, and Saturdays 9.30am to 4pm.

**Make sure your application is in by midnight on 31st October 2018**

Students will be admitted at the age of 11 without reference to ability, aptitude or religious faith.

Where applications for admissions exceed the number of places available, the following steps will be used by the governors to allocate places:

1. Individual children with a statement of SEN/EHCP naming Granville Academy.
2. A 'looked after child' or a child who was previously looked after but immediately after being looked after became subject to an adoption, residence, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

3. Children living in the normal area served by the school at the time of application and admission who have brothers or sisters attending the school at the time of application and admission. For applications for the year of entry received by the closing date, a normal area school will be determined in relation to the home address at which the pupil is ordinarily resident on that date.
4. Children living in the normal area of the school (at the time of application and admission). Once a waiting list is formed, a child's place on that list will be updated in light of any new address. Proof of residency may be required.
5. Children not living in the normal area but who have a sibling attending Granville Academy at the time of application and admission. Sibling includes a half-brother or sister, a legally adopted child who is regarded as a brother or a sister, and living in the same family unit.
6. Children of staff at the Academy in either of both of the following circumstances:
  - Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
  - The member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
7. All other children not eligible under the above criteria.

When in the case of 3, 4, 5 or 6 above, choices have to be made between children satisfying the same criteria, those children living nearest the school will be given preference.

Governors will use the distance from the centre of the academy, as measured by the Local Authority's Geographic Information System, in a straight line to the front door of the dwelling house, calculated to within two metres.

The Governors will not consider more than one application on behalf of the same child in a single academic year unless the Chair of Governors considers there is a significant change in the particular circumstances of that child.

The Governors may consider taking direct in-year approaches from parents to help reduce delays in finding a school place once term starts. Prompt communication with the LA will ensure there is no delay in the application process.

## In year Admissions

Admissions mid-year for any year group and for Year 7 after the end of the Autumn term can be made via the DCC website or by calling 01629 533190

Parents considering sending a child to Granville Academy are warmly invited to phone or call to make an appointment to visit the academy for a tour. Please contact Steph Smith on 01283 216765 or via [ssmith@granvilleacademy.co.uk](mailto:ssmith@granvilleacademy.co.uk)