



05 October 2016

Dear Parent(s)/Carer(s)

Form Tutor Evening - Online Appointment Booking System

I would like to invite you to attend our Form Tutor Evening on Monday 10th October 2016 between 4-7pm. The evening will consist of you having an appointment with your child's form tutor and discussing their attitude to learning.

We have adopted an easy to use online appointment booking system. It allows you to choose your appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made for the Form Tutor Evening from Monday 3rd October and will close on Monday 10th October at midday. Should you wish to make any changes after this time please contact the school office.

Please visit <https://granvillesportscollege.parenteveningsystem.co.uk> to book your appointments. A short guide on how to add appointments is included with this letter. You can login with the following information:

Parent Login Code:

Your child's date of birth:

If you do not have access to the internet, please contact the school office staff, who will be happy to add appointments on your behalf.

Please note that only you, as the priority 1 contact, have been set up to make appointments online. If another parent/carer wishes to make separate appointments please contact the school on 01283 216765.

On the reverse of this letter is a timeline of future parents' evenings. You will be able to login and book appointments using the same login details listed above. We will inform you by text message when you are able to start booking for the next parents' evening.

Yours sincerely

Mr D Jackson
Deputy Head Teacher



Parents' Evenings 2016-2017

- | | | |
|---|---|--|
| Monday 10 th October 2016 | - | Form Tutor Evening
Year 11 Steps to Success Evening |
| Wednesday 9 th November 2016 | - | Key Stage 4 Year 11 Priority Parents' Evening |
| Thursday 24 th November 2016 | - | Years 9, 10 and 11 Where to Next? GCSE and Beyond.
(Please note appointments are not available at this options and careers evening) |
| Tuesday 17 th January 2017 | - | Key Stage 4 Year 10 Priority Parents' Evening |
| Monday 27 th February 2017 | - | Year 7 Parents' Evening |
| Wednesday 22 nd March 2017 | - | Year 9 Parents' Evening |
| Thursday 4 th May 2017 | - | Year 8 Parents' Evening |